OTMC Multi-Day Trip Notes and Guidelines

The following OTMC Trip Notes form part of the club's policy for the running of weekend and longer trips, and apply to both OTMC members and non-members of the OTMC *(OTMC club members are defined as those who have applied for and have been accepted as members, and pay the annual subscription - accessing the OTMC Email List or Social Media does not qualify as OTMC Membership)*

Signing up for weekend / longer trips: The OTMC operate an online form for intending participants to 'sign up' to. The closing date for trips is normally eight days before departure (the club night the week before), and all names on the list when the list closes are deemed to be on the trip.

Non Members: Non members are welcome on OTMC trips (non-members are limited to six tramping days with the OTMC per year (July to June). Non members **must** contact the trip leader before signing the trip list - by phone is best so the leader can ascertain your experience and to check that you have the correct gear / equipment.

Trip Cost: Club transport will be arranged by the Trip Leader. The cost for this will be included on the trip list and trip programme. Bulletin. All persons whose name is on the list when it closes are required to pay the trip cost to the OTMC Treasurer *(in person or via Internet Banking)* **prior to trip departure**. Refunds are available only by written application to the OTMC Committee.

Tramping Parties: The trip leader will aim to arrange trip participants into parties of between 3 and 6 people, and allocate an experienced OTMC member as the party leader. Party leaders are responsible for selecting a suitable trip / route for the party (within the wider area selected for the trip), and will arrange the required food and equipment. Party costs are shared equally across all party members.

Trip Departure / Return: Weekend trips generally depart from the OTMC clubrooms at 6pm on the Friday night *(check with the trip or party leader).* As multi-day trips normally have a return departure time of 4pm on the last day, arrival back in Dunedin is generally around 9pm, but can be later depending on the destination.

Search and Rescue: All OTMC trips have an appointed Search and Rescue (SAR) contact. This person has the full details of the trip and participants. The trip leader will advise beforehand who the SAR contact is and what their role is - make sure you share this information with your own contact person. In the unlikely event a trip is overdue, the SAR contact will escalate appropriately (all OTMC trips take PLB's for any emergencies).

Further information on both day and multi-day trips, including leadership, is available on our website under '**OTMC Resources.** In particular, all trip participants should read our '**OTMC Trip Participants Guide**'.